



Supply

USAF Standard Base Supply System

REQUISITIONING

AFMAN 23-110, Volume 2, Part 2, Chapter 9, is supplemented as follows (NOTE: A ★ indicates revised material.)

★9.6.1. Inform HQ AETC/LGSPP when accumulation of FRCs is due to a lack of funding authority.

★9.107.3. (Added)(AETC) **International Merchant Purchase Authorization Card (IMPAC)**. The following guidelines apply when using the IMPAC:

9.107.3.1. Before using the IMPAC, base-level activities will coordinate with base supply, unless base supply has granted a blanket waiver for that class or organization. For items under \$250, it is mandatory for base-level activities to use the IMPAC when the items are not available through base supply. Base supply shall review requests for local purchases submitted by customers to ensure the request is valid and not subject to the mandatory use IMPAC program requirements.

9.107.3.2. Requirements generated by the Standard Base Supply System (SBSS) to the BCAS for stock replenishment are not subject to the requirement of the mandatory use IMPAC program. These items will be purchased by the contracting activity according to normal purchasing procedures.

9.107.3.3. The IMPAC can only be used if the item is unavailable through base supply. If base supply normally stocks the item and has the requested item on the shelf, the cardholder may not use the IMPAC. Federal Prisons Industries (FPI), National Industries for the Blind (NIB), and National Industries for the Severely Handicapped (NISH) items will be bought through base supply unless the base is using the GSA Customer Service Center (CSC) to order administrative type items. This will ensure mandatory federal sources are used. **NOTE:** FPI,

NIB, and NISH are mandatory schedules of items the government must use before soliciting from commercial sources.

9.107.3.4. Requirements estimated at \$250 and below submitted to contracting via BCAS interface for other than stock releveing/replenishment may be canceled back to the customer by contracting unless a waiver has been granted to the customer submitting the requirements. Contracting shall coordinate with the requesting activity before canceling an item to determine whether proper procedures have been followed. If the customer has not followed proper procedures and is subject to the mandatory IMPAC program, contracting may cancel the item back to the customer. **NOTE:** The coordinating process may be more costly and time consuming than purchasing the item; therefore, contracting officers should use sound business judgment to preclude unnecessary delays in supporting the customer.

★Attachment C-2.1.1. Serial numbers 9800 through 9849 are reserved for HQ AETC/LGSWE, and numbers 9850 through 9899 are reserved for HQ AETC/LGSSWA. The stock control requisition unit of the computer support base assigns a block of manually assigned requisition serial numbers to each satellite account.

Attachment C-6, NOTE 3. ECC records are not required for the REX when the item record contains IEX "D" and the exception processing is loaded in the nomenclature field.

PAUL L. BIELOWICZ, Brig Gen, USAF
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